

Margaret B. Kolaya

1081 Oakland Avenue • Plainfield, NJ 07060-3411 • 908 753-9058 • mkolaya@scotlib.org

SUMMARY

- Demonstrated leader with broad knowledge of library organization and informational issues
- Successful agent for library cooperation and shared services
- Advocate for inclusive library service to all members of the community, especially to those individuals with disabilities and their families

CAREER HISTORY

Director of Scotch Plains Public Library, Scotch Plains, NJ 2002 – Present

- Reorganized and improved services for the public resulting in doubled circulation and attendance as well up-to-date collection in multi-media formats
- Partnered successfully with Fanwood attaining \$200,000 in shared service grant funding to support a joint catalog, digital archives, and combined training and programming
- Created *Libraries and Autism: We're Connected*, a customer service training program For library staff to better serve individuals with autism

Director of the Clark Public Library, Clark, NJ 1997 – 2002

- Improved internal Board relationships and outward with Township and staff
- Planned major building project, successfully applying for NJ State Library Construction Bond
- Modernized and streamlined inner workings of the library by automation and computerized recordkeeping

Supervising Librarian of Ruth Rockwood Memorial Library, Livingston, NJ 1996-

- Supervised installation of \$200,000 HVAC 1997
- Managed operations of Technical and Support Services Departments
- Coordinated conversion of library automation from DOS to networked client/server

Head Librarian of The Wardlaw-Hartridge School, Edison/Plainfield, NJ 1982 -1996

- Administered and supervised all operations of a Pre-K to 12th grade private college preparatory independent school.
- Initiated, planned and actively lead electronic services for the libraries and entire school by automating and establishing high-access Internet capability as a pilot library for Infolink's *Electronic Doorway*
- Taught critical thinking and library research skills
- Directed Funded Programs for federal math, science, technology and students at risk

EDUCATION

Masters Degree in Library Service and Information Studies 1979

Rutgers University, New Brunswick, NJ
Phi Beta Mu Honorary

B.A. Degree in American History 1969

Bucknell University, Lewisburg, PA
Minor studies in Religion and Japanese Studies

MEMBERSHIPS

Member, American Library Association	34 years
Member, New Jersey Library Association	20 years
Member, Brigade of the American Revolution	36 years